

Developing and Designing Your Session

Highlights:

- ▶ Tips to reframe your thinking, use positive self-talk, and celebrate your growth when you're nervous to facilitate.
- ▶ Prepare for your role as a facilitator:
 - Get familiar with the content, consider volume and how you speak, practice your behaviors, have a timing and backup plan.
- ▶ Design events so you are facilitating learning rather than simply presenting while keep learners engaged and participating,
- ▶ Consideration for virtual learning environments and how to tactfully handle challenging behaviors.

Content Reminders

Preparing for Your Role as a Facilitator:

- ▶ Be familiar with the content
- ▶ Consider volume
- ▶ Practice behaviors
- ▶ Have a plan...or two

Activities and Powerful Stories:

- ▶ What are you wondering? What questions do you have?
- ▶ Pause and ask
- ▶ Share a question with a partner
- ▶ Share in small groups and vote
- ▶ Sticky notes for questions

Ask For Volunteers:

- ▶ Take turns sharing the representative role
- ▶ Explain the role of the volunteer in the activity
- ▶ Celebrate people
- ▶ Organize volunteers by color or item

Let's Reflect

Things I want to remember from this training...

Things I can take immediate action on...

What are some ways I can keep learners engaged when facilitating in a large group setting?